

Councillors Declaration 2024/25

Yarra Ranges Shire Council

Written declaration on completion of Councillor Induction Training

The below Councillors hereby declare that they have completed the mandatory Councillor Induction Training within four months of taking the Oath / Affirmation of Office.

Name of Councillor	Date
Cr Jim Child (Mayor)	4 March 2025
Cr Richard Higgins (Deputy Mayor)	4 March 2025
Cr Fiona McAllister	4 March 2025
Cr Len Cox OAM	4 March 2025
Cr Tim Heenan	4 March 2025
Cr Peter Mcilwain	4 March 2025
Cr Jeff Marriott	4 March 2025
Cr Mitch Mazzarella	4 March 2025
Cr Gareth Ward	4 March 2025

I, Tammi Rose, Chief Executive Officer of Yarra Ranges Council confirm that I have witnessed the making of this declaration.

Tammi Rose
Chief Executive Officer 4 March 2025

See Table One as a record of completed training workshops which demonstrates that Councillors have completed the mandatory Councillor induction training as required under the *Local Government Act 2020 and Local Government Amendment Bill (Governance and Integrity) 2024*.

Table One. Yarra Ranges Councillor Induction Training Program

Session Content	Activity description / Workshop title
1. Working together in a Council	Roles & Responsibilities/ Expense Policy (s41)/ Remuneration Policy (s45)
	Relationships and Strategic Decision-Making/ Strategic Public Leader
2. Decision making, integrity and accountability	Governance and Code of Conduct (s139) Role of a Mayor and Deputy Mayor / Delegated Committees (s11) Meetings and Decision Making (s11) Governance Rules, Forum and Council Meeting Overview (s11)
	Fraud & Corruption Awareness (s137 and s138)
3. Community representation	Context of Yarra Ranges – Understanding the Community (s88)
	Safer Communities and Health & Wellbeing
	Community Engagement at Yarra Ranges (s55)
4. Strategic planning and financial management	Introduction to corporate planning and local government finance (s98) Procurement Budget & Long-Term Financial Plan (s91, s92 and s93)
	Risk Management (s138)
	Introduction to Audit & Risk Management Committee (s54)
	Asset Management and Capital Investment Council Plan & Budget (s90 and s94)
5. Conduct	Communicating with our Community
	Governance and Code of Conduct (s139)
	OH&S
6. Land use Planning	Statutory Planning, Building and Development Compliance (s12B)
	Planning Scheme – Statutory (s12B)
	Planning Scheme – Strategic (s12B)
7. Miscellaneous	Other training as deemed necessary by the CEO